

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES – MONDAY November 26, 2007

Chairman Coombs called the Meeting to order at 6:00 P.M. in Conference Room One.

Present

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman	X		
Tim Tuell, Vice Chairman	X		
Paul Camarco, Clerk	X		
Raymond Grasso	X		
Luke McEntire	X		
Carmen Pace	X		
Stuart Temple	X		
Liaison Present			
Paul Montinieri, Council Liaison			X
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison	X		
Staff & Guests Present			
Bonnie Therrien, Town Manager			X
Laurel Goodgion, Library Director	X		

Today is day 191 of the Project

1. Public Comments:

1. None

2. Approval of Minutes:

- A. Minutes of November 12, 2007 Meeting – Motion by Tim Tuell seconded by Stuart Temple to approved the minutes. **All but two members voted in favor (Paul Camarco and Raymond Grasso abstained).**

3. Projects for Discussion:

I. Town Hall / Library Renovations – Phase 2

A. Expenditures

1. Hartford Safe & Lock – Invoice 8211 - \$12.50 – Motion made by Raymond Grasso seconded by Paul Camarco to approve this payment. **All members voted in favor.**
2. Kronenberger & Sons – App No. 5 - \$218,120.00 – Mike Turner explained the open unit prices that appears for CO5 on page 4 of this application. We had unit pricing for asbestos abatement for things like pipe fitting that would be found thru discovery once the ceiling was opened up. Motion made by Luke McEntire seconded by Tim Tuell to approve this payment. **All members voted in favor.**

B. Change Orders

1. None

C. Staff Information

1. Job Meeting Minutes dated November 13, 2007. Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**
2. Town Hall Change Order Log Dated November 14, 2007 – Tim Tuell requested the open unit pricing co be added to this list. Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**
3. Budget Sheet Dated November 19, 2007 – Motion by Stuart Temple seconded by Raymond Grasso to accept this as information. **All members voted in favor.**

4. Library Renovation Furnishing Needs – Paul Camarco questioned the cost of the furniture. He was advised these were oak units thus the increased cost. Chairman Coombs asked if the cost included installation. Laurel Goodgion advised yes. Mike Turner advised when the budget was done (for grant and bond) Peter Wells used a factor of \$10.00 per square foot to develop the cost for furnishing. He did not use the norm of \$20.00 a square foot as it was assumed existing furniture would be used in the renovated facility. Chairman Coombs asked Laurel Goodgion if the list was in priority order. She advised it was in her priority order and not approved by the Library Board. Their priority order has not been finalized or voted on. Motion by Stuart Temple seconded by Raymond Grasso to receive this as information. **All members voted in favor.**

D. Old Business

1. Construction Status –

- a. Roof – Chairman Coombs advised once the repairs are made to the roof ledge then the Library roof will be finished.
- b. Misc. – Chairman Coombs advised HASMAT continues as well as demolition. Areas are tented off making it hard to see what has been accomplished in some areas. On the outside of the building bricks were removed to find the columns to see where the braces for the new façade will be fastened. Last Wednesday Chairman Coombs asked the contractor for a plan on how the braces will be fastened. Glazers were here last week to measure and order the windows for the Library. The Contractors didn't work the Friday after Thanksgiving, which was listed as a workday on their schedule. Mike Turner advised that the second floor abatement is 2/3rds done. The last area on the second floor to be abated is the old Engineering and Building Inspection area. They are setting up tenting in that area now. Additional outside masonry cleaning was performed. Tim Tuell asked when we planned to move the Clerk and Registrars. Mike Turner advised our plan was to move them after Thanksgiving. We are still waiting to hear from Eunice DeBella regarding the temporary vault. Tim asked if we didn't move within the next two weeks could we be held for delay by Kronenberger. Mike advised possibly. Tim asked because this is a temporary vault why can't we act on the Architects plan and keep going. Tim said if it was regarding the permanent vault he would think differently. Tim felt we should go to the next Town Council Meeting and ask them to rule on whether we should proceed with the temporary vault without State approval. Mike advised the Town Manager is talking to the Town Attorney regarding this problem. Raymond Grasso advised we should go ahead and get prices on what it would cost to do the temporary vault based on Peter Wells design so we will be ready to move forward. Chairman Coombs advised Peter Wells developed the temporary vault using UL Standards. Raymond Grasso asked if the Town hears back from the State Librarian will you then have to come back to us at the next meeting to get approval to proceed. Mike Turner suggesting giving the Chairman latitude to proceed with a CCD as soon as we get approval from the State Library. The consensus of the Committee was to move forward with the CCD suggestion. Chairman Coombs advised once we have the temporary vault requirements are finalized, the next thing we have to deal with is the Permanent Vault requirements. The Structural Engineer is

working on it. We will have to talk to Town Council on the permanent vault as there is not enough funds to cover the type of work the State Librarian wants done. The problem is with the vault north wall. Mike Turner advised if a column has to be installed on the ground floor it will fall outside the "L" shaped cabinetry in Parks and Recreation.

E. New Business

1. None

4. Executive Session:

Motion made by Paul Camarco seconded by Raymond Grasso to go into executive session at 7:00 PM. **All members voted in favor.** **NOTE:** Laurel Goodgion left at 7:00 PM. Present during executive session were Chairman Coombs; Paul Camarco; Raymond Grasso; Luke McEntire; Carmen Pace; Stuart Temple; Tim Tuell and Mike Turner. Motion made by Paul Camarco seconded by Raymond Grasso to end executive session. **All members voted in favor.** Executive session ended at 7:08 PM.

5. Next Scheduled Meeting:

A. The next regular scheduled meeting will be Monday December 10, 2007 at 6:00 PM in Conference Room One.

6. Adjournment: Motion by Tim Tuell seconded by Raymond Grasso to adjourn. **All members voted in favor.** Meeting adjourned at 7:09 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Paul T. Camarco, Clerk

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